

**PENNSYLVANIA STATE
CAMP LESSEE'S
ASSOCIATION**

Founded September 13, 2000

CONSTITUTION

ADOPTED

October 29, 2000

**PENNSYLVANIA STATE CAMP LESSEE'S ASSOCIATION
CONSTITUTION**

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**PENNSYLVANIA STATE CAMP LESSEE'S ASSOCIATION
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**ARTICLE I
NAME**

- 1.1 The name of this organization shall be Pennsylvania State Camp Lessee's Association.
- 1.2 The registered office of the organization shall be at:
P.O. Box 871, Lock Haven, PA 17745.
- 1.3 The organization may also have offices at other places as the Board of Directors may from time to time appoint as the activities of the organization may require.

**ARTICLE II
MISSION**

- 2.1 The mission of the PA State Camp Lessee's Association is to represent its members pertaining to any and all issues involving lessees and the Department of Conservation and Natural Resources (DCNR) / concerned parties to include the following:
 - The creation of a working partnership between camp lessees and DCNR/ concerned parties based on mutual interests.
 - The establishment and implementation of rules and regulations based upon principles designed to protect and promote long-standing traditional camp use values.
 - The protection of lessees' financial investments in camp structures.
 - The promotion of Pennsylvania's history of outdoor heritage including hunting, fishing, and other phases of responsible outdoor recreation.
 - A mutually agreed "common sense" approach to fulfilling our mission and reaching our goals.

As lease holders of State Forest lands, we have a vested personal and in many cases considerable financial interest associated with "camp life." As members of Pennsylvania's million plus sportsmen/women we feel it is essential to protect our past freedom and to ensure enacted State Forest rules and regulations are within fair guidelines for all.

Pennsylvania's sportsmen/women take great pride in supporting conservation, wildlife preservation, and environmental protection. We will preserve our rights and generate the support needed to meet our association's goals. To continue our longtime heritage of hunting and fishing!

ARTICLE III

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MEETINGS

- 3.1 There shall be (a minimum of) two (2) required meetings of the members during any calendar year, the meeting shall be held in the fall and spring of each year.
- 3.2 Meetings of the members shall be held in the central part of Pennsylvania.
- 3.3 The date, time and place of the meeting shall be fixed by the executive officers.
- 3.4 During the fall membership meeting the members shall elect executive officers as appropriate. In addition the members shall transact such business as may be properly brought before the body at either of the two said meetings.
- 3.5 Meetings of the membership shall be open to the public in a well-behaved manner and conducted with the fact that a person can be expelled from the meeting by a majority vote of the members present at such meeting. The presiding officers shall have the power to excuse any person or representative of any agency for conducting any organized business.
- 3.6 Notice of every meeting of the members stating time, place, and objective of the meeting shall be given at the direction of the executive officers calling such meetings to each member on record entitled to vote at such meeting at least 30 days before the day named for the meeting unless a greater period of notice is required in the stature of a particular case.
- 3.7 Special meetings of the members may be called anytime by the president or members entitled to cast at least 10% of the votes that any members are entitled to cast at any particular meeting upon written request it shall be the duty of the Secretary to set the time of the meeting that shall be held not more than 60 days after the time of the request. If the Secretary should neglect or refuse to fix the time of the meeting the person or persons calling the meeting may do so. Business transacted at all special meetings shall be confined to the object stated to the call and matters germane thereto.
- 3.8 Every Member shall be entitled to one vote. No Member shall sell his vote for none or anything of value. Upon request of a member, the books or records of membership shall be produced at any regular or special meeting of the organization. If at any meeting the right of a person to vote is challenged, the presiding officer shall require such books or records to be produced as evidence of the right of the person challenged to vote, and all persons who appear by such books or records to be entitled to vote may vote. The rights of a member to vote, and his right, title, and interest in or to the organization or its property, shall cease on the end of his membership. All decisions shall be made at the meeting by ballot and ballots may be either written or oral.

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**ARTICLE IV
EXECUTIVE OFFICERS**

- 4.1 The Executive Officers of the corporation shall be as follows:
President, Vice President, Secretary, and Treasurer.
- 4.2 The Executive Officers shall be natural persons of full legal age.
- 4.3 The Secretary and Treasurer's office may be held by the same person.
- 4.4 A six member Board of Directors shall be elected.
- 4.4 Any Officer may be removed by majority vote of the Executive Officers
whenever in its judgment the best interests of the organization will be served by
that but such removal shall be without prejudice to the contract rights of any
person.

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**ARTICLE V
DUTIES OF OFFICERS**

- 5.1. The President shall be the Chief Executive Officer of the organization. He shall preside at all meetings of the members. He shall be general and active manager of the affairs of the organization. He shall see that all orders and resolutions of the Association are carried into effect, subject, however, the right of the Association to delegate any specific powers, except such as may be law exclusively conferred onto the President, or to any other member of committees and shall have the general powers and duties to supervision and management usually vested in the President. He shall be the Chief Executive Officer of the organization. He shall preside at all meetings of the members. The President shall be an EX-OFFICIO member of all committees and these committees shall act at the pleasure of the President
- 5.2 The Vice President shall act in all cases for and as the President in the President's absence or incapacity, and shall perform such other duties as he may be required to do.
- 5.3 The Secretary shall attend all sessions of the Association and all meetings of the members and act as Clerk thereof, and record all the votes of the Association and the minutes of all transactions in a book to be kept for that purpose. The Secretary shall give, or cause to be given, notice of all meetings of the members.
- 5.4 The Treasurer shall have custody of the Association's funds and securities and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Association, and shall render to the President, at the regular meetings of the Association, or whenever they may require it, an account of all his transactions as Treasurer and of the financial conditions of the organization.
- 5.4.1 The Treasurer shall furnish bond, at the expense of the organization in such amounts as may be prescribed by the Association.

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**ARTICLE VI
ELECTION OF OFFICERS**

- 6.1 At the Spring Meeting of the members, the President shall appoint a nominating committee. The committee shall consist of three members and no person on the nominating committee shall be candidate for an Executive Office. If the President cannot or will not appoint a nominating committee, the members present shall do so.
- 6.2 The purpose of this nominating committee shall be to compile a slate of Officers to be voted on by the voting members at the Annual Fall Membership Meeting.
- 6.3 The Nominating Committee will present candidates for the election. Candidates can also be nominated by the voting members either before or directly from the floor at the Annual Fall Membership Meeting.
- 6.4 Once elected the President, Vice President, Treasurer, Secretary, and Directors shall therefore be known as the Executive Committee.
- 6.5 The term of offices of President, Vice President, Secretary, Treasurer, and Directors will run in concurrence with the calendar year.
- 6.6 Election of officers and directors shall be conducted at the Fall Membership Meeting.
- 6.7 See ARTICLE V, VIII for other election proceedings.

**ARTICLE VII
VACANCIES**

- 7.1 If the office of any Executive Officer, one or more, becomes vacant for any reason, the Executive Committee may choose a successor or successors who shall hold office for the unexpired term in respect of which such vacancy occurred. Any vacancies filled by the Executive Committee shall be filled by a majority vote, of those present. Each person so elected to the office of President, Vice President, Secretary, or Treasurer shall hold such office until he is confirmed by the members at the next regular meeting of the members of this organization. If such officer is not confirmed by the members, the vacancy remains open until a replacement is confirmed.

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**ARTICLE VIII
RESOLUTIONS**

- 8.1 Resolutions shall be the means by which a member can transmit its recommendations and desires to the state organization.
- 8.2 Resolutions can (when legally voted into law by this constitution) dictate changes in the constitution, Bylaws and policy of the Association.
- 8.3 The normal procedure for the bringing of proposed resolutions before the members shall be as follows:
- A member shall introduce onto the State Meeting floor for discussion and possible vote.
- 8.4 The resolution shall become effective if adopted immediately unless otherwise stated.

**ARTICLE IX
BOOKS AND RECORDS**

- 9.1 The organization shall keep an original or duplicate record of the proceedings of the members and Executive Committee, the original or copy of its constitution, including all amendments thereto to date, certified by the secretary of the organization and an original or duplicate membership register, giving the names of the members, and showing their respective addresses and other details of the membership of each. The organization shall also keep appropriate, complete, and accurate books or records of accounts. The records provided for herein shall be kept at either the registered office of the organization in this Commonwealth, or at its principal place of business wherever situated, or in the possession of the Secretary and/or Treasurer.
- 9.2 Every member upon written demand under oath stating the purpose thereof, has a right to examine, in person or by agent or attorney, during the usual hours for business for any proper purpose, the membership register, books and records of account, and records of the proceedings of the members, and to make copies or extracts therefrom. A proper purpose shall mean a purpose reasonably related to the interest of such person as a member. In every instance where an attorney or other agent shall be the person who seeks the right to inspection, the demand under oath shall be accompanied by a power of attorney or such other writing that authorized the attorney or other agent to so act on behalf of the member. The demand under oath shall be directed to the organization at its registered office in this Commonwealth or at its principal place of business wherever situated.

ARTICLE X

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MEMBERSHIP CERTIFICATES

- 10.1 Membership in the organization may be evidenced by Certificates of membership, in which case they shall be in such form and style as the Executive Committee may decide. They shall be signed by the President or Vice President.

**ARTICLE XI
TRANSACTION OF BUSINESS**

- 11.1 The organization shall make no purchase of real property nor sell, mortgage, lease away, or otherwise dispose of its real property unless authorized by a vote of two-thirds of the members.
- 11.2 Whenever the lawful activities of the organization involve among other things, the charging of fees or prices for its services or products, it shall have the right to receive such income and, in so doing, make an incidental profit. All such incidental profits shall be applied to the maintenance and operation of the lawful activities of the organization, and never shall be divided or distributed in any manner at all among members or Officers of the organization.
- 11.3 All checks and demands for money and notes of the organization shall be signed by the Treasurer or other Officer.

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**ARTICLE XII
ANNUAL REPORT**

- 12.1 The Executive Committee shall present annually to the members a report, verified by the President and Treasurer, showing in appropriate detail of the following:
 - 12.1.1 The assets and liabilities, including the trust funds of the organization as of the end of the fiscal year immediately proceeding the date of the report.
 - 12.1.2 The principal changes in assets and liabilities including trust funds, during the year immediately preceding the date of the report.
 - 12.1.3 The revenue or receipts of the Association, both unrestricted and restricted to particular purposes, for the year immediately preceding the date of the report, including separate data with respect to each trust fund held by or for the organization.
 - 12.1.4 The expenses or disbursements of the organization, for both general and restricted purposes, during the year immediately preceding the date of the report, including separate data with respect to each trust held by or for the organization.
 - 12.1.5 The number of members of the organization as of the date of this report, with a statement on increased or decrease in such number during the year immediately preceding the date of the report, and a statement of the place where the names and addresses of the current members may be found.
- 12.2 This report shall be filed with the minutes of the Annual Meeting of the Members.

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**ARTICLE XIII
NOTICES**

- 13.1 Whenever written notice is required to be given to any person, it may be given to such people, either personally or by sending a copy of it by mail, postage prepaid, or by telegram, charges prepaid, to his address appearing on the books of the organization, supplied by him to the organization for the purpose of notice. If the notice is sent by mail or by telegraph, it shall be deemed to have been given to the person entitled thereto when deposited into the United States mail or with a telegraph office.
- 13.2 Whenever any written notice is required to be given under the provisions of the statute or the Constitution of the Association, a waiver thereof in writing, signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice. Except as otherwise required by statute, neither the business to be transacted at nor the purpose of a meeting need be specified in the waiver of notice of such meeting. In the case of a special meeting of members such waivers of notice of such meeting, except where a person attends a meeting for the express purpose of objecting, at the beginning of the meeting, to the transaction of any business because the meeting was not lawfully called or convened.

**ARTICLE XIV
MISCELLANEOUS PROVISIONS**

- 14.1 The calendar year of the organization shall begin on the first day of each calendar year.
- 14.2 One or more persons may participate in a meeting by means of conference telephone or similar communications equipment by means, of which all persons participating in the meeting can hear each other. Participation in a meeting pursuant to this section shall constitute presence in person at such meeting.

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**ARTICLE XV
DISCIPLINARY PROCEEDINGS**

- 15.1 Charges preferred against any Officer or Member by any other Member shall be in writing distinctly stating and documenting facts. Such charges shall be filed with the Secretary, who will immediately notify the President. The President will designate a meeting of the Executive Committee to hear the charges. The Secretary will give at least 15 days written notice of the meeting to each Member of the Executive Committee, the accused and the accuser. At such meeting, the Member shall be given a full hearing.
- 15.2 Any disciplinary action taken by the Executive Committee shall require a two-thirds affirmative vote of the members present.
- 15.3 Any member disciplined by the Executive Committee may appeal to the full membership of the Association. Such appeal shall be made in writing to the Secretary who will notify the President. The President will designate a meeting of the members of the Association for acting on the appeal. The Secretary shall give at least 15 days written notice to the members of the Association entitled to vote. At such meeting, a full hearing will be accorded the member.
- 15.4 Reversing action taken by the members shall require a two-thirds affirmative vote of the members present who are entitled to vote.

**ARTICLE XVI
AMENDMENTS**

- 16.1 This Constitution may be amended at any Annual Fall Meeting of the organization by a two-thirds vote of the voting members present.

**ARTICLE XVII
EFFECTIVE ADOPTION**

- 17.1 This submitted Constitution shall be effective after adoption by the organization as the Charter Constitution. This Constitution was adopted October 29, 2000.